

Marie Curie Palliative Care Institute Liverpool (MCPCIL)

The Marie Curie Palliative Care Institute Liverpool, in collaboration with the Royal College of Physicians, supported by the Department of Health and Marie Curie Cancer Care, are undertaking a 3rd round of the National Care of the Dying Audit Hospitals (NCDAH). Data collection for the audit is due to commence on 1st April for a 3 month period until 30th June 2011. At the current time, the NCDAH is funded for acute hospitals, however we are hoping that we will be able to roll out this format to other healthcare sectors into the future. As we are aware that many sites registered with the LCP Central Team are from many different healthcare settings – from care homes, hospices and in the community, we would like to offer registered sites the opportunity to complete a ‘**snapshot audit**’ of **20 completed LCP’s** within the same time frame as the data entry phase for the NCDAH Round 3, against the national document LCP generic version 12.

The data submitted by each individual site will be for individual use only, and data will not be aggregated to form a benchmark report.

Snapshot Audit – Data Entry 1st April – 30th June 2011

We are offering registered sites the opportunity to complete a ‘snapshot audit’ (20 completed LCP’s) of the use of the LCP within their individual organisations. We will provide access to our online electronic data entry and reporting tool between **1st April and 30th June 2011** in order for organisations to submit data from up to 20 completed LCP’s in order to receive an instant report of the results. The data entry tool is based on the goals of care contained in the LCP generic version 12 document.

Why do a ‘snapshot audit’ of documentation using the LCP?

We are aware that many organisations do not have the opportunity to undertake regular audit and evaluation of the use of the LCP within their organisation. Regular audit and evaluation using the LCP can be beneficial for a number of reasons:

- Help to learn more about how the LCP is used within your organisation
- Focus education and training needs to drive up care delivery for patients in the last hours or days of life
- Identify resource or personnel needs in order to improve the service you provide

How do I gain access to the online data entry and reporting tool?

The data entry tool is accessed via the Marie Curie Palliative Care Institute Liverpool (MCPCIL) website, and requires a username and password in order to access the audit form. You must be registered with the LCP Central team in order to use this audit service. You may already have had a username and password from the LCP Central Team in order to input data from your first 20 completed LCP’s for your pilot implementation project, however in order to enter additional data during 1st April – 30th June 2011 you will require a separate username and password.

How to I obtain a username and password?

In order to receive your username and password, you should contact the LCP Central Team Evaluations Unit on the details below. The Evaluations Unit will ask you for your contact details:

- Organisation Name (registered site to audit)
- Contact name, email and telephone number – usually the LCP Facilitator will be the main point of contact. All information will be sent out to this person.

You will then be sent an email containing your username and password, and information on how to access the data entry site, and guidance notes for completion of the audit.

What sample Size will I need to complete a 'snapshot audit'?

The report produced for the 'snapshot audit' uses descriptive statistics in order to show the proportion (%) of times a goal was coded on the proforma as being 'Yes/Achieved' 'No/Variance' etc, therefore results for very small sample sizes would not be represented appropriately this way. The required sample size is 20 however in certain circumstances a sample size of between 10 and 20 patient cases will be acceptable for organisations such as nursing/care homes that have a very small number of deaths each year. A sample size of less than 10 will not be eligible to complete the report for either the base review or the post pathway. If you think you will not have the sufficient number of patient cases to complete an audit report, please contact the Evaluations Unit on the details below.

How do I get my feedback report?

You will be able to download a copy of your report instantly, directly from the data entry website, once you have inputted all of your data. Instructions will be on screen, however if at any stage you require further assistance, please contact the Evaluations Unit on the details below.

Disclaimer: Data Protection – Electronic Data Entry and Reporting Tool

All care has been taken to ensure confidentiality within the electronic data submission tool, and therefore Organisations' are **prohibited** to enter any data that may identify an organisation or patient – e.g. organisation names, or patient identifiable information. **All guidance must be followed** for the completion of any electronic proforma. The electronic data entry tool has been designed in accordance with the Data Protection Act 1998 and no patient/organisation identifiable information is needed to complete the audit.

Evaluations Unit

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